

**VILLAGE OF HAMILTON
HOOKS WILTSE BALL FIELDS AND PAVILION
USAGE POLICIES**

1. Hooks Wiltse Ball Fields are available for use from April 15th to November 15th, between the hours of 8 am to dusk, unless otherwise posted. The Pavilion and non-ball field areas may be used from 8 am to midnight between the previously mentioned dates.
2. Persons who have leased the use of the pavilion may utilize the ball fields unless there is a previously scheduled game.
3. Mid-York Little League and the locally sanctioned adult leagues have pre-scheduled games and no individual, group or team shall interfere with the scheduled use of any ball fields. A schedule may be picked up at the Village of Hamilton office during regular business hours.
4. All organized leagues shall be required to supply the Village of Hamilton with a certificate of insurance that shall meet or exceed the limits set by the Village of Hamilton Clerk. The Village of Hamilton shall be named as additionally insured on the certificate. The Village Clerk may require a hold harmless agreement.
5. The bathroom facilities are available to all leagues and groups upon payment in full for the season use of the ball fields, keys will be issued for the bathrooms at time of payment and must be returned at the conclusion of the season.
6. The Village of Hamilton has issued an exclusive license only to Mid-York Little League to operate a food concession and to sell other items from April 15 to November 15. Any other entity, whether profit or non-profit company or individual, shall require a permit issued by the Village of Hamilton Clerk. A fee of \$35 for residents/\$50.00 for non-residents shall accompany the application. Under no circumstances shall the clerk issue a permit when the Mid-York Little League is conducting practices or having a game.
7. It is prohibited for any group or individual person to move or relocate any ball field apparatus without written permission of the Village of Hamilton Board of Trustees. This includes but is not limited to the moving or relocating of structures, bases, home plate, pitchers mound, trees, etc. The picnic tables may be arranged to accommodate the function, but are required to be relocated back under the pavilion when the function has ended. Picnic tables are prohibited anywhere within the fenced in ball field areas.
8. No glass containers are permitted.
9. No alcoholic beverages are allowed without written permit from the Village of Hamilton Municipal Clerk. Any violation of this policy will be subject to the penalties as set forth in the Village of Hamilton Alcoholic Beverage Law.
10. Amplified sound is prohibited unless written permission is obtained from the Village of Hamilton Mayor.
11. All vehicles are prohibited to enter the ball field or concession area or any other area not typically used for parking. Exception is made to all Village maintenance vehicles and any emergency vehicles. All vehicles are to be parked in an orderly fashion and are required to utilize the entrance and exit drives.
12. The Hamilton Police Department shall be given a copy of any issued permit and will patrol the area during the event.
13. REMEMBER: Pick up bathroom key on _____ between 7:30am and 4:00pm

VILLAGE OF HAMILTON
HOOKS WILTSE PAVILION/BALL FIELD USE APPLICATION

Date of Event: _____ Time of Event: From _____ To _____

Name (Print): _____

Address: _____

Phone # _____ Fax # _____ Email _____

\$85.00 Village Resident/\$100.00 Non-Resident Fee For Pavilion Use:(Two checks required)

_____ \$50.00 deposit(refundable) _____ \$35.00/\$50.00 use fee (non-refundable)

Will you be:

- | | | | |
|--------------------------------|-----|----|----|
| • Using Ball Fields? | Yes | or | No |
| • Having Alcoholic Beverages? | Yes | or | No |
| • Selling, Vending or Hawking? | Yes | or | No |
| • Having Amplified Sound? | Yes | or | No |

Bathroom Key Issued To: _____

Key Returned By: _____ Date: _____

Deposit Returned: _____ Date: _____

I have read and understand the above policies for the use of the Hooks Wiltse Pavilion and Ball Fields. I also understand that I am responsible for the clean up and proper disposal of any and all trash in the containers provided. I shall insure that all doors are properly locked to the bathrooms prior to leaving the facility and that I shall return the key to the Village of Hamilton Municipal Offices on the next regular work day during normal operating hours. A refund of \$50.00 will be determined, by an inspection of the facility, by the Village of Hamilton. If everything is found to be in satisfactory order, a refund shall be forwarded to the applicant's address above.

The undersigned is over 21 years of age and has read this form and attached regulations and agrees to comply with them. He/she agrees to be responsible to the municipality for the use and care of the facilities. He/she, on behalf of _____ does hereby covenant and agree to defend, indemnify and hold harmless the Village of Hamilton from and against any and all liability, loss, damages, claims, or actions (including costs and attorney's fees) for bodily injury and/or property damage, to the extent permissible by law, arising out of or in connection with the actual or proposed use of the Village of Hamilton's property, facilities and/or services by _____.

Applicant's Signature: _____ Date: _____

Mayor's Signature: _____ Date: _____

Village Clerk's Signature: _____ Date: _____

Reason for Denial: _____